



Office of the Administrative Director — Fiscal Office, Support Services Division

THE JUDICIARY • STATE OF HAWAII • 1111 ALAKEA STREET, 6TH FLOOR • HONOLULU, HAWAII 96813-2807
TELEPHONE (808) 538-5805 • FAX (808) 538-5802

April 2, 2009

MEMORANDUM

TO WHOM IT MAY CONCERN

FROM: Janell Kim
Financial Services Administrator

SUBJECT: ADDENDUM NO. 1
REQUEST FOR PROPOSAL No. J09115
Guardian Ad Litem Services for the Family Court and Family Drug Court or
Legal Counsel for Parents Services through the Family Court of the First Circuit
during the period July 1, 2009 through June 30, 2010

Transmitted herewith is one copy of Addendum No. 1 for your review. Please direct questions to Kathleen Kim in the Contract & Purchasing Branch at (808) 538-5805 or FAX (808) 538-5802.

Janell Kim
Financial Services Administrator

ADDENDUM NO. 1

REQUEST FOR PROPOSAL No. J09115
Guardian Ad Litem Services for the Family Court and Family Drug Court or Legal Counsel
for Parents Services through the Family Court of the First Circuit during the period
July 1, 2009 through June 30, 2010

The items listed hereinafter are hereby made a part of Request for Proposal No. J09115 for the above project and shall govern the work taking precedence over previously issued specifications governing the items mentioned.

The following items shall be amended to read:

2.4. SUMMARY OF SERVICE ACTIVITY

The anticipated funding amount is \$2,220,000 for GAL services for the Family Court, \$135,000 for Family Drug Court GALs, and \$1,230,000 legal counsel services. Funding amounts may change and are subject to legislative appropriation.

4.4. COSTS PROPOSALS

Cost proposals are requested for the performance of all services listed under Section Two-Scope of Work on an annual basis. Cost proposals shall include all applicable taxes.

Offerors should consider that they will be assigned a variety of cases, ranging from simple to complex. In all cases, offerors are only entitled to receive reasonable compensation for necessary expenses. Proposals shall include a detailed schedule of all necessary expenses including proposed cost per case. Cost proposals should be presented with the understanding that the amount proposed during a given year cannot be exceeded.

End of Addendum No. 1