

**Instructions for Completing  
FORM SPO-H-206B BUDGET JUSTIFICATION  
PERSONNEL: PAYROLL TAXES, ASSESSMENTS, & FRINGE BENEFITS**

<b>Applicant/Provider:</b>	Enter the Applicant's legal name.
<b>Period:</b>	Enter the time period for which this budget will cover; usually, this will cover a fiscal year.
<b>Date Prepared</b>	Enter the date this justification was prepared.
<b>TYPE</b>	
<b>Payroll Taxes-Social Security and Unemployment</b>	Indicate the total amount for Social Security and Unemployment Insurance.
<b>Assessments - Workers' Compensation &amp; TDI</b>	Indicate the total amount charged for Workers' Compensation and Temporary Disability Insurance assessments.
<b>BASIS OF FRINGE ASSESSMENTS</b>	
<b>Health Insurance</b>	Indicate the basis of the fringe benefit assessment for health insurance. For example, if an employer is contributing toward the cost of a health insurance plan for its employees and is passing the cost on to the budget, the basis for the assessment to the budget should be indicated, e.g., the percentage of the employer's contribution toward the plan.
<b>Retirement</b>	Indicate the basis of the fringe benefit assessment for retirement. For example, if an employer is making a contribution towards a retirement plan for employees, the basis for the assessment to the budget should be indicated, e.g., the employer's contribution toward the plan based on a percentage (specify) of employee's salaries.
<b>JUSTIFICATION/ COMMENTS:</b>	Provide any other comments or explanations. Attach additional sheets, if necessary.